

CLEAR Review Feedback Form

for Evaluation of Web-based Course/Learning Management Systems

CMS/LMS: _____
Date: _____ Dept: _____
Name (optional): _____

This review form is provided to help you keep track of what you have seen during the CMS/LMS Demonstrations and to help you complete the stand-alone and comparative evaluations of the CMS/LMS products you review. It parallels the online version we request you complete at: <http://its.monmouth.edu/CLEAR/>.

To use this form, please place a check ✓ next to each tool you saw (first box) and record your comments and impressions of it as you go along. Based on your observations, please also check whether you could imagine yourself using this tool in your teaching (i.e. how desirable you find it). Finally, rate each tool and feature as to its apparent "Ease of Use" utilizing the following numeric scale:

Unsure/ Don't Know	Unacceptable	Marginally Acceptable	Acceptable/ Satisfactory	Exemplary
0	1	2	3	4

Exists/ Seen ✓ (Tried)	Key Tools / Features	Impressions/Comments	Would I Use it?	Ease of Use
	Content Management			
	Content Creation (Equation Editor, External Links, HTML editor, WYSWYG)			
	Announcements			
	Calendar			
	Threaded Discussion			
	Email			
	Synchronous Chat (& Whiteboard)			

Exists/ Seen ✓ (Tried)	Key Tools / Features	Impressions/Comments	Would I Use it?	Ease of Use
	Grade Management/ Gradebook			
	Assessment (Test / Survey)			
	Assignment Management/ Dropbox			
	Managing Student Submissions/ Workload			
	Tracking Student Use and Progress			
	Additional Tools/Observations			
CMS Features and Considerations				
	Clarity of Navigation			
	Ease of Posting Course Content			
	Ability to Organize Course Content			
	Ability to Export/Import Data (Grades, Reports, Rosters, Etc.)			

Exists/ Seen ✓ (Tried)	Key Tools / Features	Impressions/Comments	Would I Use it?	Ease of Use
	Ability to Customize Course "Look"			
	Ability to Include Mathematical Formulas & Symbols			
	Ability to Interface with Other Software (e.g. Maple, Respondus, Examview)			
	Ability to Interface with and Availability of Course Materials from Publishers			
	Compliance with Learning Object Standards (SCORM, QTI, IMS)			
LMS Features for Future Consideration				
	Ability to Support a 'Portal' Entry (different access/views for faculty, students, administrators)			
	Shared Content Management (Learning Object Repository)			
	Electronic Portfolio			
OVERALL RATING & PREFERENCE			Overall Quality	Overall Recommendation (Desirability scale 1 - 4)

Please use back of this form for additional notes or comments

If you are willing to share these forms with ITS/the CLEAR Team, we would appreciate it. If you would like to keep a copy for your reference, you may give this to us in a self-addressed interoffice envelope and we will copy and return this form to you by next week so you may complete your online evaluations with it in hand. (Note: your name is optional on this form).